Waddington Parish Council

Clerk: Mrs Carol Baird

4 Park Avenue Clitheroe Lancashire BB7 2HW

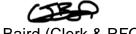
Tel: 07581 187615

Email <u>parishclerk@waddington.website</u>

Local Government Act 1972

Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 11th October 2021 at 7:30pm at Waddow Hall.



C. Baird (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

ALL ATTENDEES ARE ASKED TO TAKE A LATERAL FLOW TEST 12HRS BEFORE ATTENDING.

1.	Attendance and Apologies	
	To note attendance and to receive & approve apologies for absence.	
2.	Introduction	
	Chair to welcome Councillors and members of the public. A COVID secure risk assessment has been conducted and measures will be in place. All attendees are requested to wear a face mask on attendance, unless exempt, and to only remove masks when seated at least 2 metres from another. You may choose to wear a mask throughout the meeting. Chair to confirm the practice and procedure for the meeting and set time limits for external speakers.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting (non-residents of Waddington to be heard at the discretion of the Chair).	
5.	Minutes of previous Meeting	
	To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 13 th September 21 - to be signed off by the Chair.	Draft Minutes of meeting 13/09/21
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	Lending library – update on progress LCC Highways – update on progress of flooding reports and blocked grates.	
7.	Haweswater Aqueduct Resilience Programme (HARP)	
	To receive and note a brief verbal update from Cllr Taylor regarding HARP.	
8.	Updates from Committees	
	Personnel Committee – first meeting to take place in November 21. Finance Committee – meeting date tbc in October/November	

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9.	Monthly Financial Reporting	
	Responsible Financial Officer, Mrs Baird.	Monthly report circulated
10.	Council's Policy Documents	
		Revised WPC policy timetable circulated
11.		
	To agree date for allotment holders meeting and arrangements	
12.	Preparations for the Queen's Platinum Jubilee 2-5 th June 2022	
	To review and note the options for commemorating the Queen's Platinum Jubilee.	Brochure circulated to Councillors
13.	Planning Applications	
	3/2021/0801 Kelvedon, Beechthorpe Avenue, Waddington BB7 3HT Proposed demolition of a single storey kitchen. Construction of 2 storey side extension and single storey rear extension. Applications for full consent.	Circulated to Cllrs between meetings for comment
14.	Partnership Meetings	
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates	
15.	Matters brought forward by Clirs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting. - Confirmation of WPC presence at Memorial service for Remembrance Sunday and provision of Memorial wreath and lamppost poppies.	
16.	Next Meeting dates	
	To consider and approve the following dates: 16.1 Draft October minutes to be circulated before the November meeting. Please note Clerk will be changing one 6-hour workday from Monday 25 th October to Wednesday 27 th October. 16.2 Agenda items and Reports for November 8th meeting to be submitted to Clerk – by midday Monday 1 st November. 16.3 Next meeting to take place Monday 8 th November 2021	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddington.website